



Position: Event Coordinator

Position Type: Part-Time, Temp

City: Austin, TX

Join the team that seeks to revolutionize the way Austinites navigate downtown. Launched in December 2013, Austin B-cycle provides a 24-hour, 7-days/week service of on demand bikes at kiosks located throughout the downtown Austin area. Austin B-cycle is hiring creative, forward thinking professionals to grow Austin's first public bike sharing service.

The Event Coordinator position will be responsible for helping manage large events in the Austin area like SXSW, Blues on the Green, ACL and more. This position will coordinate with the Event Manager for on-site marketing promotions, logistics, and operational needs for each event. Availability to work everyday of large festivals like SXSW and ACL are a must. The position is part-time and paid hourly.

#### REQUIREMENTS:

- Experience in event and/or promotional marketing
- Great customer service skill in fast-paced, face to face settings
- Available all major festival days - March 10-19th 2017
- Energetic and dynamic outlook
- Knowledge and understanding of the Austin B-cycle system
- Ability to ride a bicycle
- Ability to lift 50 lbs.

Applicants should have clean criminal record and must be willing to start on the week of March 10th, 2017. **Qualified candidates should submit cover letter and resume to Tim Willingham at [Tim@bikeshareofaustin.com](mailto:Tim@bikeshareofaustin.com).** No phone calls please.

We are committed to diversity among our staff, and recognize that success requires the highest commitment to obtaining and retaining a diverse staff that provides the best quality services. We are an equal opportunity employer and it is our policy to recruit, hire, train, promote and administer any and all personnel without regard to sex, race, age, color, creed, national origin, religion, economic status, sexual orientation, gender identity or expression, ethnic identity or physical disability, or any other legally protected basis.

